

ORRS ISLAND SCHOOLHOUSE  
RENTAL APPLICATION

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Purpose of organization: \_\_\_\_\_

Responsible person on premise during event: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Purpose of rental: \_\_\_\_\_

Number attending: \_\_\_\_\_ Food on premise? \_\_\_\_\_

Alcohol on premise? \_\_\_\_\_ Cooking on premise? \_\_\_\_\_

Date(s) desired: \_\_\_\_\_ Hours: \_\_\_\_\_

Rental fee: \_\_\_\_\_

Applicant acknowledges responsibility for conduct of all attendees. Schoolhouse insurance does not cover the activities of the renter so it is recommended that you purchase your own insurance.

By signing below the applicant acknowledges that the premises are non-smoking and that if alcohol is present, the renter will take full responsibility of guests.

The Applicant acknowledges receipt of the Rules & Policies and agrees to abide by them

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

PLEASE INCLUDE:

- signed copy of this application
- signed copy of liquor policy, if applicable
- ½ of rental fee-check made payable to "OBIFD Schoolhouse"

Send to:  
OBIFD- Schoolhouse  
C/O Melinda Richter  
1795 Harpswell Island Road  
Orr's Island, ME 04066